



**East Herts Council
Parking Enforcement Contract Task & Finish Group
17 August 2017 at 7pm**

NOTES

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| 1 | Attendance |
| | <p>Task & Finish Group Members: Chairman: Cllr Kaye Cllrs: Cutting, Devonshire, Drake, Jones, Pope, Woodward</p> <p>Apologies: Cllr: Devonshire & Drake Jess Khanom: Head of Operations</p> <p>Contact Officers: Andrew Pulham: Parking Manager</p> <p>Support: Fiona Corcoran: Scrutiny Officer</p> |
| 2 | Notes from past meetings |
| 2.1 | <p>The group noted the minutes from the previous meeting on 17 July 2017.</p> <p>With regard to actions in paragraph 2.2, 4.4 and 4.5. the Manager agreed to provide the following via email to the Group:</p> <ul style="list-style-type: none"> • A quote for ANPR as an extra to the parking enforcement contract (not part of core offer); • A quote for out of hours call centre service as an optional extra to the contract; • The county's statistics for the number of people registered disabled and the number of blue badge holders and to find out if blue badge fraud was a significant issue in the district. |
| 2.2 | <p>Members discussed the plans to allow businesses to use Residents Parking Zones (RPZ) during the day when more residents were out. It was noted that the first arrangement of this kind was being implemented in the Chantry area of Bishop's Stortford and the Parking Manager would circulate a copy of the Traffic Order to all Bishop's Stortford district Councillors when it was advertised in September.</p> |
| 3 | Draft Report to Scrutiny Committee (12 September) |
| 3.1 | <p>The group considered the draft report for Overview and Scrutiny Committee on Parking Enforcement Priorities.</p> |
| 3.2 | <p>There was discussion of the recommendations in paragraph 3</p> |

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| | of the draft report and the Group endorsed the recommendations overall and agreed the following amendments: |
| 3.2.1 | To amend the wording of 3.1 iii) to strengthen this recommendation and include reference to increased use of the Shared Anti-Fraud Service and publicising of prosecutions. |
| 3.2.2 | To include a recommendation around the need to address the issue of airport parking impacting on East Herts residents, particularly in Bishop's Stortford. It was noted that the statement received by the Group from Manchester Airports Group (MAG) provided examples of working with other Councils but did not mention East Herts specifically. Members would like to know what actions MAG are taking to help alleviate the problem of airport parking in the district and it was noted that MAG had funded RPZs in other areas in the past. There was some discussion of the overall impact of increased airport usage at Stansted on the surrounding areas within East Herts and it was noted that this was an area Members may wish to consider for further scrutiny work in future although it was beyond the remit of this task and finish group. |
| 3.3 | The Parking Manager agreed to amend the recommendations to reflect the feedback from the Group and send a revised draft, with changes highlighted to all Members to check before it was submitted to the Committee. |
| 4. | AOB |
| 4.1 | There were no urgent matters arising. |
| 5. | Key Dates |
| | T&F Group final report to be considered on Tuesday 12th September 2017, 7pm at Overview & Scrutiny Committee Meeting |

The meeting concluded at 19:40